



Bhavan

**BHAVAN'S VIVEKANANDA COLLEGE**

of Science, Humanities & Commerce

Saileshpur, Srirangapatna - 560094

Autonomous College, Affiliated to O.U.

Re-accredited with 'A' grade by NAAC

## **A CAREER AWARENESS LECTURE**

*Organized By*

**Career Guidance and Placement Cell (CGPC)**



**Lecture on**

**YOUNG LEADERS PROGRAM (YLP)**

**For**

**UG 2<sup>nd</sup> Year Students 2021-2022**

On 10<sup>th</sup> June, 2022 at 12.00 pm

**By**

**Indian School of Business (ISB)**

Venue: Room No. 71, Biochemistry Block

For Registration

[Click Here](#)

**Coordinator**

Dr. Seema Ghosh, Coordinator, CGPC and Head Department of Economics - 9849307930

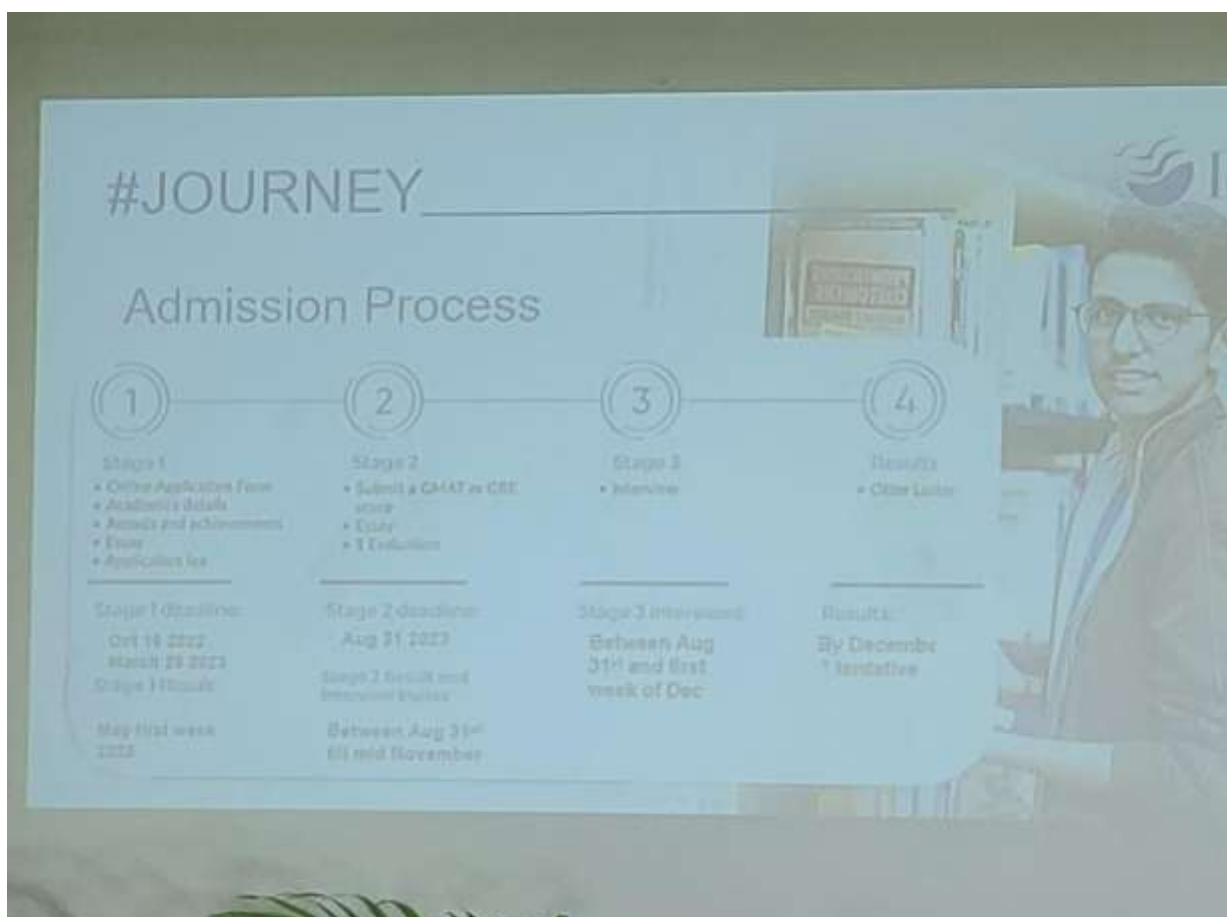
**Report on**  
**Young Leader Programme By Indian School of Business**  
**10<sup>th</sup> June 2022**

Career Guidance and Placement cell (CGPC) of the college organized an orientation lecture on Young Leader Programme (YLP) of Indian School of Business (ISB) for the under-graduate students at the college on 10<sup>th</sup> June 2022 at 12 pm. There were 39 students, who attended the orientation lecture. The lecture explained in detail about the YLP wherein ISB gives a unique opportunity to the students to get secured admission to their MBA program before graduation. It is a guaranteed deferred admission program. Before joining the program, a student must have 20 months of real work experience. The session also explained

admission process through YLP. Stage 1 of the process includes good academic score, achievement during the academic years and an essay. The applicant needs to give their GMAT /GRE score, essay, evaluation, and a letter of recommendation in stage 2 followed by interview and results. It was also mentioned that GMAT/GRE score will not be the deciding factor of the admission, all stages of admission are considered for the admission process, and once selected, the applicant required to pay 100,000/- to block the admission.

At the end of the session, the speakers clarified the doubts regarding the admission procedures. The students were even given an option to mail their queries to their website. Interested students could visit their campus by writing a letter to them.







## **Report on Career Awareness Seminar ON Career Opportunities in Construction, Real Estate, Infrastructure and Projects Management**

A Career Awareness Seminar was organised by Career Guidance and Placement Cell (CGPC) on 06th May 2022 at 10 AM in Room No 208, MBA Seminar Hall. The seminar was organised for the final year undergraduate students at the college. 82 students attended the seminar.

The Guest speakers of the event were Dr. P Amamani, Sr. Associate Professor; Dr. P Hanumantha Rao, Sr. Associate Professor and Dr Apparao, Sr. Associate Professor from NICMAR, Hyderabad

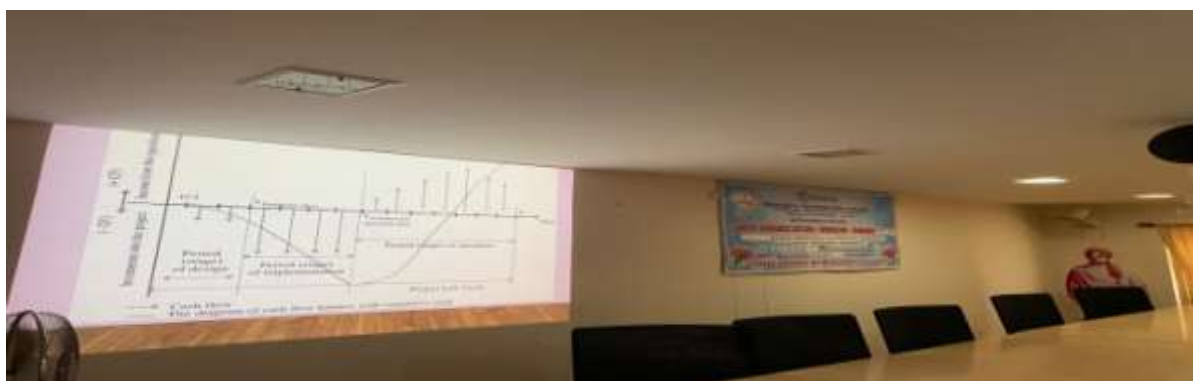
The objective of the seminar was to create awareness on the career opportunities in Construction, Real Estate, Infrastructure sectors and Projects Management.

Dr. P Hanumantha Rao began the seminar by shedding light on the economy, elaborating on variables like Sensex, Nifty, GDP, Demonetization and Policy changes. He opined that "one should keep a wider view while working in the construction industry, just focusing on the job will not make you successful."

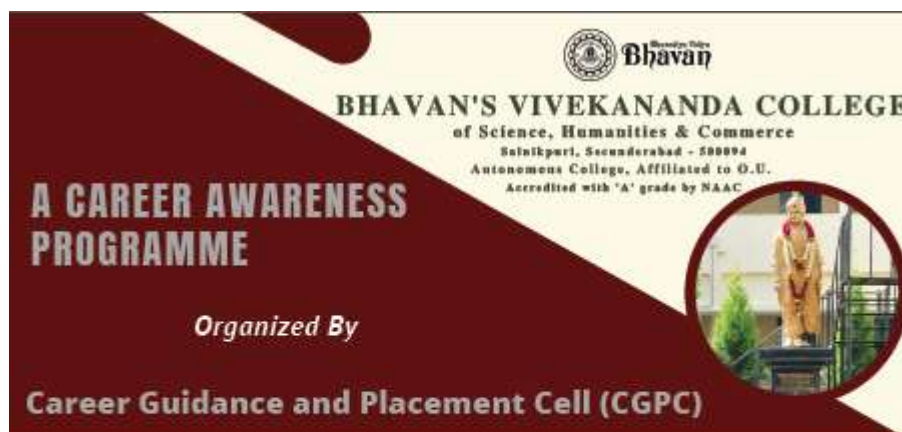
Dr. P Amamani spoke about the importance of realising one's interests and passion and finding ways to monetize them. She suggested students to find their talent and interests by taking a 15-minute survey on [www.truity.com](http://www.truity.com). She further explained the significance of skills and the nuances of entrepreneurship.

Dr. Appa Rao explained the dimensions of career planning and management. He laid emphasis on decision making and the need to make out of the box decisions. He shared his journey from India to the US where he worked in International Companies. Dr Rao also elaborated on placement opportunities and higher studies abroad.

The Seminar came to an end after the vote of thanks, presented by Ms C Sridevi, Faculty, Department of Commerce.







**Session on**

## **Insights and Prospects of Company Secretaries Profession**

On 22<sup>th</sup> April, 2022 at 2.30 pm

*Speaker*

**Ms. CS Sneha Sankla**

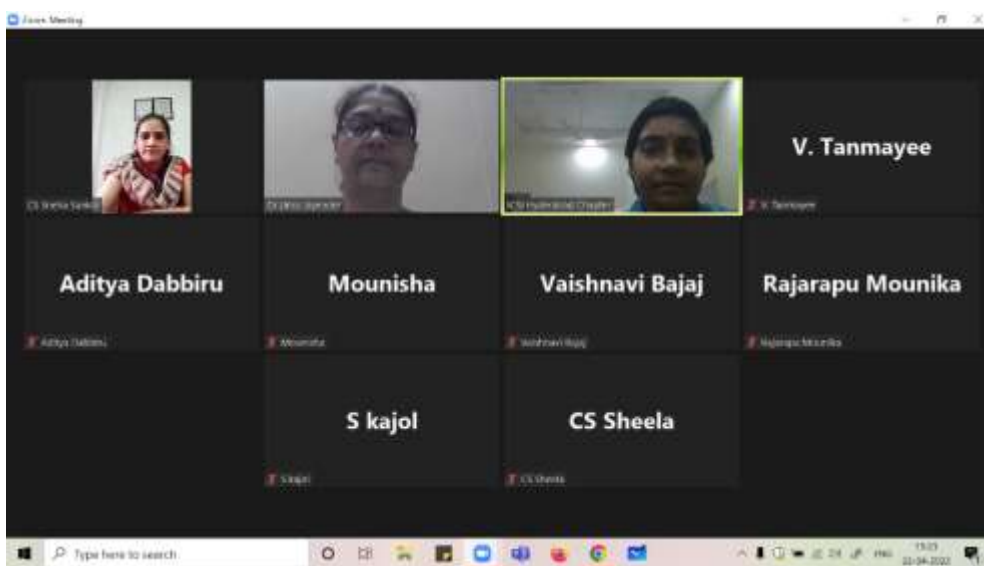
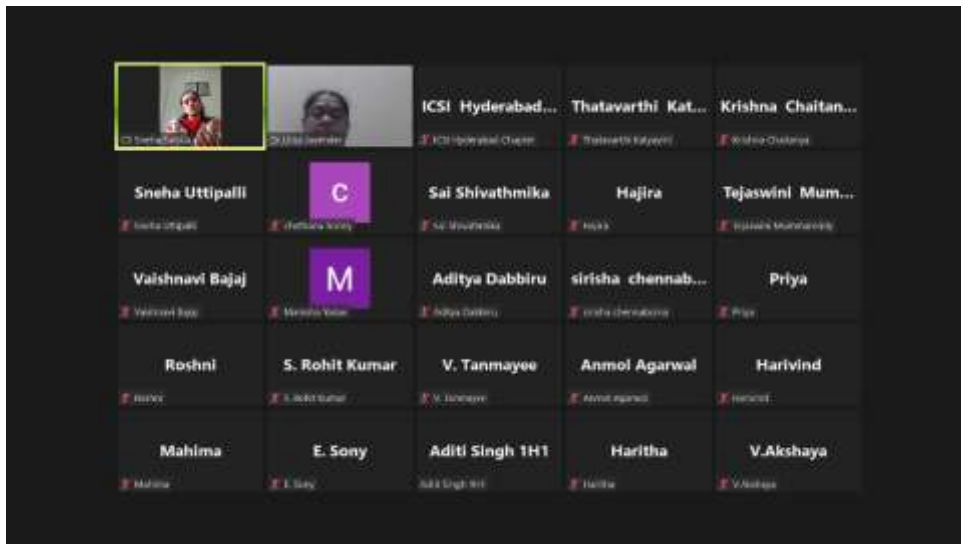
**ICSI Hyderabad**

**Coordinator**

Dr. Seema Ghosh, Coordinator Faculty of Arts & CGPC Coordinator - 9849307930

### **Career Awareness Programme**

CGPC of Bhavan's Vivekananda College organised a career awareness programme in association with ICSI- Hyderabad Chapter on 22<sup>nd</sup> April, 2022, through online platform Zoom at 2.30 p.m. The speaker, CS SnehaSankla addressed the students about a bright career in company secretaries which is a professional degree offered by the Institute of Company Secretaries of India. The target students were from BCom stream. There were 35 students, who attended the career awareness lecture. She explained about the role of a company secretary in the governance of a company who is the advisory to the Board of Directors in decision-making and compliance with rules and regulations. She motivated the students to enrol for the course, suggested the students to make a right choice, which they would love to do and concluded with the saying that "there is no wrong time to do the right thing". Students clarified their doubts regarding the eligibility criteria and registration process and it was an interactive session.



### **Skill Enhancement Training Program on Soft Skills – Micro-Biology**

The Placement Cell of Bhavan's Vivekananda College of Science, Humanities and Commerce had organized a month-long training program on – Soft skills from the 14<sup>th</sup> of February 2022 to 10<sup>th</sup> March 2022. The objective of the training was to assist the students to face campus interviews with confidence. The sessions conducted by the resource person Ms. Sahera Jamal emphasized on the need to have good communication skills, self confidence and etiquettes required in a workplace. Just a Minute session helped the students to overcome stage fear and Group discussion helped to improve the involvement and acceptance attitude of the participants. The students were motivated and guided well throughout all the sessions and were given tips to overcome fear. Resume writing session assisted the students to prepare their resume in a professional way. On the 8<sup>th</sup> March 2022, mock interview was conducted by 3 panel members- Ms. Sahera Jamal, Dr. Seema Ghosh (Coordinator, Placement Cell, BVC) and Dr. Sridhar Bhattar, Faculty of Microbiology. The mock interview helped in gaining the confidence to face the real campus interviews.

### **Report on soft skills classes (M.Sc. Biochemistry)**

Career Guidance and Placement Cell of Bhavan's Vivekananda College of Science, Humanities and Commerce had organized a 26-day value-added course of soft skill classes conducted by Ms. Sahera Jamal for the benefit of PG final year students. The course was from 14/02/2022 to 10/03/2022. The core objective of this course was to improve students' communication which focused on their interpersonal skills. This course addressed different aspects of soft skills. Firstly, the course started off with an introductory session of the students along with their peers which helped in student-to-student communication. Next segment of the course encouraged students for public speaking, Business proposals which was a group activity & JAM sessions on various topics; which helped students in overcoming their fear of facing the large group of audience and students were able to express their views and ideas freely. Later the course progressed towards the technical aspects of soft skills where students were introduced to group discussions shortly known as GD and many activities were conducted with respect to GD taking various topics for the discussion. Finally, major focus was on how to write a crisp and clear resume, cover letter & JD which is also known as job description, accompanied by a mock interview session for the PG final year batches, which has provided students with professional level interview environment exposure. And the programme concluded with a brief account on report writing and E-mail etiquettes.

## **Report on soft skills classes (M. Com)**

*"The art of communication is the language of leadership."*

The Career Guidance and Placement Cell of Bhavan's Vivekananda College conducted a workshop on soft skills for the postgraduate students. It was a 20 days workshop which aimed at enhancing the soft skills of the students and the facilitator was Ms. Sahera Jamal. The trainer covered various aspects of soft skills in this duration which included communication skills, writing skills, speaking skills, presentation skill etc. The session kick started with a nice-breaking session where the students were asked to introduce themselves in the most unique manner. This exercise sowed the seed of confidence in many students and helped them come out of their nut shell.

The key concepts covered in these sessions were:

- Importance of networking and communication
- Team building activities
- Extempore speech
- Role play
- Business etiquette and Email etiquette
- Resumé writing and Cover letter format
- Mock panel interviews and Project report preparation
- Vocabulary enhancement activities

The workshop served as a platform to enhance and learn the most important skills and etiquettes required to face the corporate world. It helped boost students' confidence and pushed them to get the best out of themselves. It also got the students out of their comfort zone and encouraged to explore the hidden side of themselves. These sessions helped improve both individual and team building skills. At the end of the course all the students walked out with energy and motivation, ready to take the first step into their professional career.







**C2C****Bhavan****BHAVAN'S VIVEKANANDA COLLEGE**

of Science, Humanities &amp; Commerce

Sainikpuri, Secunderabad - 500094

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**COLLEGE TO CORPORATE -  
DESIGNING A CAREER PATH***Organized By***Career Guidance and Placement Cell (CGPC)***Objectives of the Program*

- To create an awareness about various career opportunities.
- To develop preparedness for choices and changes to face present day challenges.

Date	Session	Time	Resource Persons
25 <sup>th</sup> Sep' 21 [Saturday]	Inaugural & Orientation Program	1:00pm to 1:45pm	Prof Y Ashok, Principal, BVC Dr. Seema Ghosh, CGPC Coordinator
	Aptitude Vs Attitude	2:00pm to 3:15pm	Mr. Vamsi Krishna Reddy & Krishna Chaitanya Reddy, Managing Director, Create U
27 <sup>th</sup> Sep' 21 [Monday]	Resume Writing	2:00pm	Ms. Sahera Jamal, Freelance Trainer & Coach
28 <sup>th</sup> Sep' 21 [Tuesday]	Entrepreneurship as a Career	2:30pm	Mr. Anubhav Tiwari, Head-Deeptech, IIIT – Hyderabad
29 <sup>th</sup> Sep' 21 [Wednesday]	Career Opportunities in Armed Forces	2:30pm	Col. Tarun Sikka, Training Head, Artillery Centre, Nasik
	Study Abroad – Opportunities and Challenges	3:30pm	Mr. Ganesh Kandre, Director, Valmiki Foreign Educational Consultancy
30 <sup>th</sup> Sep' 21 [Thursday]	21 <sup>st</sup> Century Work Place Skills	2:30pm	Mr. Samyak Chakrabarty, Founder & MD, X Billion Skill Lab
1 <sup>st</sup> Oct' 21 [Friday]	Preparation for Civil Services – Some tips	2:15pm	Mr. Ankur Yadav, Sr. Divisional Finance Manager, Alipurduar Division, North East Frontier Railway, Indian Railway Accounts Service, IRAS.

**Coordinators**

Dr. Seema Ghosh, Coordinator Faculty of Arts &amp; CGPC Coordinator - 9849307930

Dr. M V S Mahendra, Associate Professor, Department of Management Studies - 9246177357

**Platform**

## **Report on CGPC Orientation Programme**

Career Guidance and Placement Cell of Bhavan's Vivekananda College has organised a six-day orientation programme for all the final year undergraduate and post-graduate students from 25<sup>th</sup> September to 1<sup>st</sup> October 2021 with the following schedule.

### **Day-1 Report**

Prof.Y. Ashok, Principal, BVC, addressed the students and told that CGPC of the college shall guide them and facilitate them to face challenges in job, career and higher education. He advised them to participate in extra and co-curricular activities which will expose them to organisational skills and team work which is very essential in the present day. He also said that taking up placements or higher studies should be the choice of students and suggested that they should assess themselves before taking up a job offered by a core company and should not reject the offer. He suggested that, the students can take up a job for a couple of years to gain corporate experience and then pursue higher studies and insisted that they should not be complacent once they get placed. He concluded that sincerity and hard work will always make them successful in their career and wished everyone for their future.

Dr.Seema Ghosh, coordinator of CGPC gave a presentation explaining the placement process, rules and regulations regarding placement offers, how to face the interview, skill set expected by corporates, etiquettes to be followed by the students and wished good luck to the students.



Mr. Krishna Chaitanya and Vamshi Krishna from Create U addressed the students about aptitude vs attitude. They advised the students to take up the job offered through campus placements because, accepting a job and working in a corporate would expose them to corporate culture, building network, performing the duties which would help them take up responsibilities and make them mature individuals. They spoke about the videos they have made on aptitude and insisted that students should always give their 100 percent and should not be worried about the outcome when they have given their 100%.

Day-1 ended with the above session and students were asked to view the demo video of Create U and then decide upon enrolling for the aptitude course online by downloading the app from play store.

## Inviting Principal Prof.Y.Ashok

REC

- Prof. Y. Ashok, Principal and founder member of Bhavan's Vivekananda College, Sainikpuri
- Under his direction the college has accomplished NAAC accreditation and autonomous status
- Joined Bhavan's Vivekananda College on 3<sup>rd</sup> August, 1993 and is one of the founder members
- Headed the Commerce Department from 1993 to 2003.
- Promoted as Vice Principal on 1<sup>st</sup> July, 2002
- Principal of the college since 1<sup>st</sup> August, 2003
- Professor in Management Studies from 2012
- Received Inspiring Teacher Award from Teacher's Academy, Hyderabad
- Principal, Prof. Y. Ashok received the 'Best Commerce Faculty' award from Institute of Practical Accountancy, Hyderabad in 2013.



Prof. Y Ashok  
Principal, BVC

Address by Principal, BVC

Activate Windows  
Go to Settings to activate Windows.

Varala Ashwini's screen

## Address by the Principal



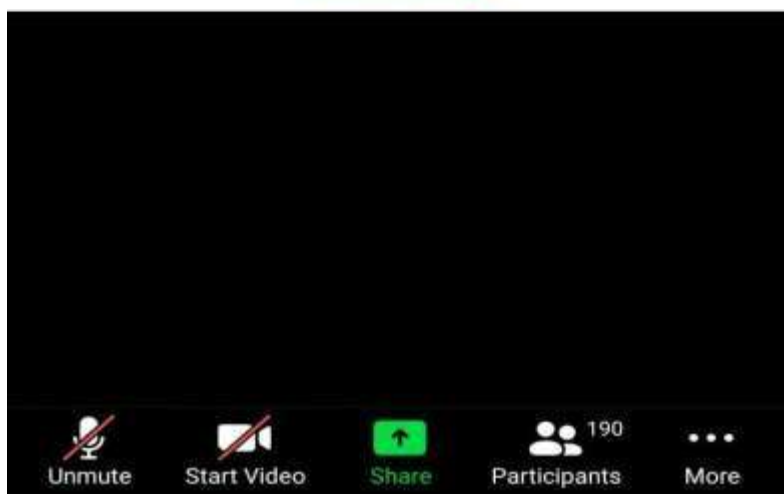
- Prof. Y. Ashok, Principal and founder member of Bharati's Vivekananda College, Sahibpur!
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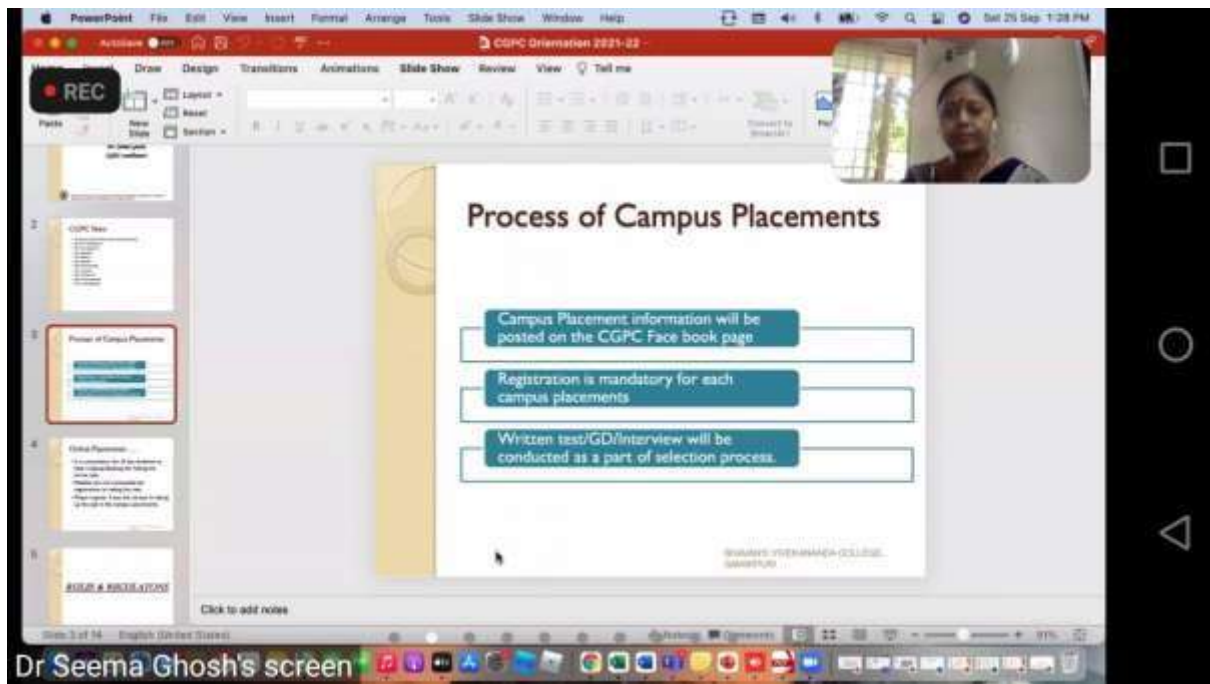
Prof. Y Ashok  
Principal, BVC

Author: Vivekananda College, Sahibpur

Address by Principal, BVC



Address by CGPC co-ordinator, Dr.Seema Ghosh



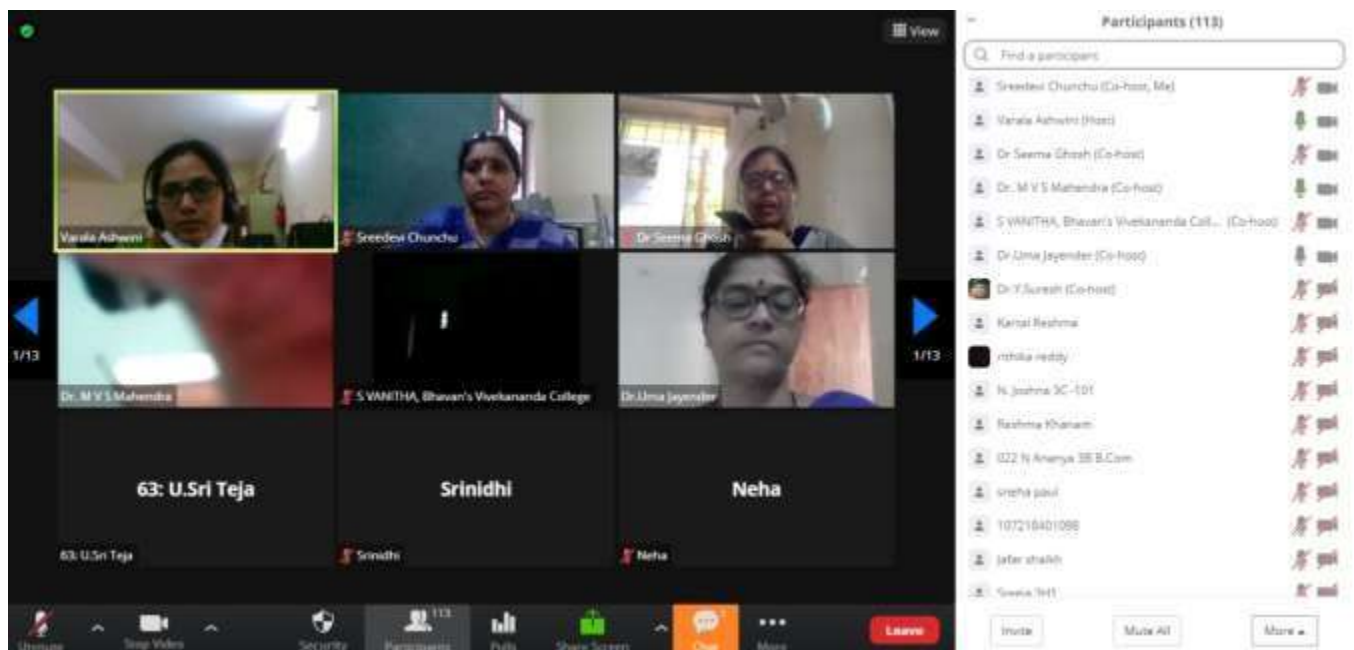
**Address by Krishna Chaitanya Reddy**



**Address by Vamshi Krishna Reddy**



## Vote of Thanks



## Profile of the speakers

Crisna Chaitanya Reddy & Vamsee Krishna Reddy are teachers by passion, writers, orators and an inspiration to many students in and around Hyderabad. They started an Academy \_\_ CREATE U \_\_ which trains graduate level students on Aptitude & Attitude. They have also started YouTube channel \_\_ Telugu Stories Create U \_\_ and narrated more than 300 stories with five lakh subscribers. Their practical approach and positive thinking have had a significant impact on the youngsters. They have given couple of TED talks and Josh talks which has

millions of views on YouTube. They received many prestigious awards like best authors for their book \_ Alochimpachese \_ & young entrepreneurs award in Industry Institution meet, JNTU.





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Sainikpuri, Secunderabad – 500094**

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**-C2C- College to Corporate: Designing a Career Path||  
organized by  
Career Guidance and Placement Cell (CGPC)**

### **Report**

**Date:** 27<sup>th</sup> September, 2021 (Monday)

**Time:** 2:00pm

**Venue:** Online ZOOM platform

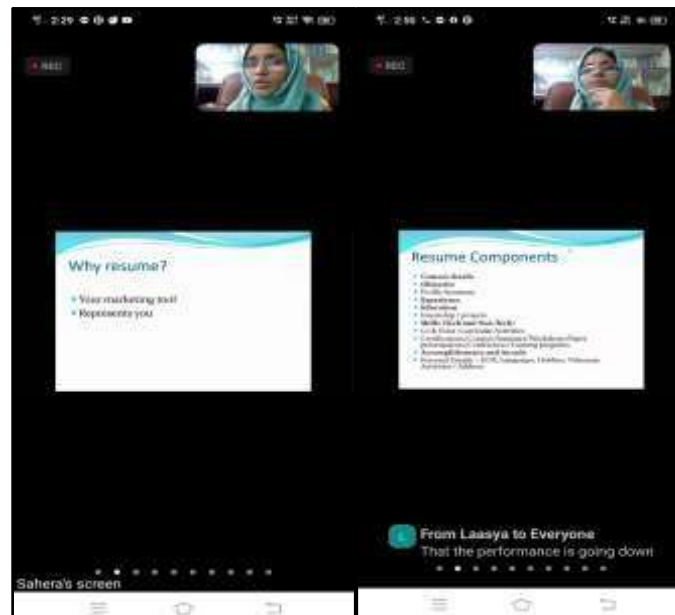
**Topic:** Resume Writing

**Number of Participants:** 179

**Resource person:** Mrs. Sahera Jamal

**Event In charge:** Mrs. S Vanitha

As part of second day event of -C2C- College to Corporate: Designing a Career Path|| organized by Career Guidance and Placement Cell (CGPC) team of Bhavan's Vivekananda College was on the topic -Resume Writing||. The resource person for the day was Mrs. Sahera Jamal, Freelance Trainer in Soft Skills and English Language Development. Dr. Seema Ghosh, CGPC Coordinator, welcomed the resource person and the participants and Vanitha, event in-charge introduced the resource person to the audience. The target audience for the program was UG and PG final year students. The session commenced with introduction to pronunciation of the word Resume, difference between Resume, Curriculum vitae and Biodata with minute details. Sahera mam further explained the style, content, aesthetics, do's and don'ts while preparing the resume. It was an enriching and interactive session, as many students interacted with the resource person with their doubts. On concluding note, resource person was thanked for delivering such an important and necessary topic, and also patiently addressing the queries of the students.



## Profile of the Speaker

### **Sahera Jamal**

+91 9701327382; [sahera.jamal@gmail.com](mailto:sahera.jamal@gmail.com)

#### **SYNOPSIS**

Passionate trainer with **18 years** of work experience; 8 years full-time experience in **Corporate Human Resources and Training & Development**; 10+ years freelance experience as a **Freelance Trainer in Soft Skills and English Language Development**. Passionate about training students from

professional courses. Trained thousands of students from engineering and management schools in Communication Skills and English Language Development. **Professional Resume Writer, a Life Coach and a Gardening Coach.**

#### PROFESSIONAL EXPERIENCE

##### Freelance Trainer and Coach

Since 2003

*Conduct workshops and customized training programs for corporates, management & engineering colleges in Soft-Skills, English Language Development and Behavioral Training. Build resumes for all professionals.*

**Currently Adjunct Faculty – Business Communication & Placement Trainer, Vignanjyothi Institute of Management, Bachupally (since 2016).** Train students to communicate effectively, create business proposals and reports, confidently handle extempore talks, JAMs, personal interviews and group discussions, write effective resumes, build video resumes, build positive impressions and easily acclimatize to corporate environment.

#### Notable Soft-Skills and English Language Assignments:

- 60-hour Spoken English and Communication Skills program for 300+ associates of Schneider Electric (P) India, Hyderabad Plant (associated with Schneider as a Trainer from 2012)
- Business English and Soft-skills sessions for 1<sup>st</sup> and 2<sup>nd</sup> year students, and Pre-Placement training sessions for 3<sup>rd</sup> and 4<sup>th</sup> year students of Mallareddy Engineering college Campus I, Dhulapally and Mallareddy Womens' Engineering college, Suraram.
- CRT sessions on verbal ability & soft-skills at Narasimha Reddy Engineering College for Globarena.
- Soft-skills sessions at Wesley Degree College and Lords Engineering Colleges.
- 2-day soft-skills workshop for the final year students of VNR Engineering College, Bachupally.
- 75-hour fast track English language course for the Anganwadi teachers of Mahabubnagar district.
- Activity Based Teaching training workshops for the teachers of NCL Ratnagiri School, Sangareddy district, Medak.
- Spoken English classes for three batches of house-wives.

#### Other Assignments handled:

- Recruited SAP consultants for overseas clients of Vega Soft SAP Services, Hyd.
- Delivered Corporate Presentations for Lead India (vision 2020) an initiative of late Dr. A P J Kalam.
- Built resumes for Monster.

- Conducted Employee development training workshops for Yardsticks Hyderabad, India.
- Guest Faculty - Organization Behaviour in Sultan-UI-Uloom MBA College.
- Guest Faculty - Organization Behaviour in Vignanjyothi Institute of Management.
- Coached students in helping them break their limiting beliefs and make right choices in career and personal life through a structured coaching model.

**Manager-Human Resources, VJIL CONSULTING LTD, SECUNDERABAD Aug '00 – Mar '03**

Led a team of 2 HR executives to handle all the HR Activities of VJIL India Ltd. Software Division (Offshore & UK Offices) and Education Division.

**Deputy Manager – Training & Development, KARVY CONSULTANTS LTD Nov '97 – Aug '00**

Part of the 2-member management team responsible for Corporate T& D and Medical Transcription Divisions. Handled all activities of T&D, and setting up the MT division, training and implementation.

**Research Associate, COSMODE, HYDERABAD Apr '96 – Oct '97**

*(Consortium for Strategic Management & Organization Development – leading Mgt consultancy)*

Prepared research projects and organized corporate management workshops and conferences.

**Sales Team Manager, AXIS FINANCIAL CORPORATION, HYD. May '95 – Mar '96**

*Axis was a direct selling agency for Standard Bank Credit Cards. Reported to the Managing Director.*

Managed a team of 20 sales executives; Handled Corporate Sales

**EDUCATION**

- 10 weeks certification course in Coaching  
2019
- 120-hour TEFL Certification from American TESOL Institute, Bangkok, Thailand  
2013
- Master in Business Administration (MBA), Osmania University, Hyderabad, India  
1995
- Bachelor of Science (BSc), Osmania University, Hyderabad, India  
1992

## **Report on Entrepreneurship as a Career**

### **Day-3**


The Career Guidance and Placement Cell of the college has conducted a session on 28<sup>th</sup> September 2021 on Entrepreneurship as a Career. A total of 100 students participated in the programme. Mr. Anubhav Tiwari, Head DeepTech Incubator, IIIT Hyderabad shared his Experience and knowledge about Entrepreneurship and how Entrepreneurship can be taken up as a career. He provided clear insights on How to start a startup and how to generate an Idea and steps to start up a company. The session was interactive and motivated the participants.




**C2C**  
COLLEGE TO CORPORATE -  
DESIGNING A CAREER WITH

Organized By  
Career Guidance and  
Placement Cell (CGPC)

BHAVAN'S VIVEKANANDA COLLEGE  
of Science, Humanities & Commerce  
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Accredited with 'A' grade.



Session on  
**Entrepreneurship as a Career**  
On 28<sup>th</sup> September, 2021 at 1.30 pm



Speaker  
**Mr. Anubhav Tiwari**  
Head-Deeptech, IIT - Hyderabad





### **Profile of Anubhav Tiwari**

Anubhav brings with him almost **a decade of experience** with a successful track record in helping startups to scale, through various innovation initiatives & acceleration programs.

He is currently working with **Centre for Innovation & Entrepreneurship (CIE) at IIT, Hyderabad** and **Heads the Deeptech Incubator** there. **CIE** is one India largest and oldest academic deeptech incubator that is currently incubating and accelerating 100+ startups through its **3 way co innovation model** that brings corporates, research & startups together to co build.

Anubhav has been recently appointed on the **Committee of Indian Oil Startup Fund** an initiative of **Indian Oil Corporation**.

He is also the **Hyderabad City Lead** for **Headstart Network Foundation**. Since its inception in 2007, Headstart has built a grassroots level startup community in 25 Indian cities and its initiatives have played a role in getting over 10,000 new ventures off the ground.

He was **The Chair of India HCI 2019**, an **International Conference on Human Computer Interaction** that focused and examined the interplay of human and machine agency in an increasingly complex world of intelligent HCI, to gain deeper insights about agents and agency in the times of AI-driven intelligence.

Anubhav is on the **Board of Indywood International Film Festival**. The USD 10 billion visionary project has been at the forefront of uniting all Indian regional film industries under one umbrella and connecting the industry with global stakeholders of cinema.

He was the **CEO of Association of MSME in IT** which is a Think Tank that supports the Government of India in designing Public Policies. His role there was to develop, lead and manage strategic insights to promote and represent Indian ICT MSMEs.

Anubhav is also the **Co-Founder&Former COO of The Entrepreneur Zone (TEZ)**, which runs a Startup Accelerator Program jointly run with Central University of Hyderabad. Anubhav represented TEZ under Government of India's Start Up & Stand Up India Policy.

He is the **Founder** of **Virtual Slaps**, a startup which is into Mass Media having clients such as Tata Trucks, Tata Steel, Eveready Batteries, IIM Bangalore etc.

Apart from this, Anubhav**volunteers** with various organizations and is in the organizing team of:

- **Techstars Startup Weekend**, a 54-hour format that encourages entrepreneurship by providing a platform for budding founders to explore the ecosystem and become part of the community.
- **TEDxHyderabad**.

He has **presented papers** on „*Neuromarketing*’&“*Role of Micro Finance in Developing SHGs into Micro Enterprises: A study of Guntur District in AP*” in International Conferences. He is currently working on paper titled: “*Does Female Founding Members Impact Performance Of Start-ups?*”

**Report on “College to Corporate- Designing a Carrier Path”**

**(29-09-2021)**

**Day-4**

Career Guidance placement cell organized a 6day program –**College to Corporate- Designing a Carrier Path,**” from 25<sup>th</sup> Sep ,2021 to 1<sup>st</sup> Oct, 2021 for all UG students by eminent speakers with an objectives of the Program to create an awareness about various career opportunities& To develop preparedness for choices and changes to face present day challenges.

On day 4 there were two sessions. The speaker of the session 1 was **Col. TARUN SIKKA, Training Head, Artillery Center, Nasik.** And the topic was –Career Opportunities in Armed Forces and The speaker of the session 2 was **Mr.Ganesh Kandre, Director of Valmiki foreign education consultancy** and the topic was “Study Abroad — Opportunities and Challenges. It was very well received by the college students.

**Profile of the speakers:-**Career Opportunities in Armed Forces



**TARUN SIKKA**

Contact No: +91 7507002707,

+91 7382978026,

E-mail: [manishasikka99@gmail.com](mailto:manishasikka99@gmail.com)  
[sikka-8475358b](mailto:sikka-8475358b)

LinkedIn: [linkedin.com/in/tarun-sikka-8475358b](https://www.linkedin.com/in/tarun-sikka-8475358b)

**CAREER SUMMARY**

A senior management professional with extensive experience of over 32 years with the Indian Army in the spheres of Administration, Operations Management, Training, Project Management, Human Resource Development. Seeking a senior level position in Administration, Human Resource Management, Training and Development where I can utilize my rich experience and expertise.

**AREAS OF EXPERTISE**

<b>Administration</b>	<b>Human Resource Development</b>	<b>Operations Management</b>
<b>Project Management</b>	<b>Training</b>	<b>Financial Management</b>

## PROFESSIONAL SYNOPSIS

- ❖ Possesses a strong Administrative acumen with a background in implementing operational plans, planning, training, project management and financial management.
- ❖ Able to assess environment, develop and execute strategic plans, improve procedures and processes, embrace new technology and enhance organizational efficiency.
- ❖ A keen administrator with expertise in devising policies & directives, managing administration with focus on achieving the organization's vision and mission.
- ❖ Proficient in development of infrastructure and resource mobilization using project management.
- ❖ Specialized in identifying training needs, developing training modules, and conducting customized training programs which led to improved productivity and higher customer satisfaction.
- ❖ An accomplished team builder and assertive performer with excellent written and verbal communication skills.

## NOTABLE CREDITS (Last four work assignments)

### MANAGEMENT OF ARTILLERY TRUST (2021)

- ❖ Worked as Secretary and as key person at Artillery Trust. The aim of trust is to look after serving and retired artillery personnel and their families while in service and after retirement.
- ❖ Job profile included financial management, facility management of Artillery Museum, maintain archives and coordinate activities like ex-gratia relief, distress relief, medical relief, welfare projects, scholarships and nurture outstanding achievers.
- ❖ Responsible for budgeting, accounting, audit, investment of corpus and expenditure control.

### TRAINER (2019 – 2021)

- ❖ Coordinated the basic and advanced training of all young soldiers joining Indian Artillery, close to 6000 soldiers every year.
- ❖ Played an active role in promoting new thinking and innovative solutions to the critical training issues in **Covid environment**.
- ❖ Designed, developed, and implemented various training programs for enhancing skill sets of soldiers and technical knowledge for their respective specialization.
- ❖ Preparing and implementing the training calendar as designed. Ensure training audits are regularly conducted to maximize organizational effectiveness and personnel development.
- ❖ Effectively managed a team of 600 trainers to include performance appraisal, career progression and academic development.

## **OPERATIONS MANAGEMENT AND SECURITY (2017 – 2019)**

- ❖ Data management to support Operations in remote areas of own country and neighbouring countries.
- ❖ Data analysis and coordination of operations of cross functional teams.
- ❖ Selection and management of highly skilled teams and professionals.
- ❖ Manage security of all critical Installations.

## **ADMINISTRATOR (2013 – 2015)**

- ❖ Successfully managed responsibilities of handling Administration of College of Defence Management (CDM), with manpower close to 500 personnel and assets worth Rs.1000 Crore.
- ❖ Coordinated the entire gamut of facility management including creation of infrastructure, transport management, financial management and resource mobilization.
- ❖ Organized seminars on Strategic Affairs, Leadership and Management.
- ❖ Created and implemented the 10-year vision plan for infrastructure creation.

## **KEY ACHIEVEMENTS**

- ❖ Received Commendation by Air Officer Commanding in Chief (N-1) for efficiently handling the infrastructure creation of College of Defence Management.
- ❖ Was commended by all Senior Artillery Commanders (N-1) for preparing 10 year financial plan for Artillery Trust.
- ❖ Trained the personnel of Mauritian Army in General Administration at Unit Level at Mauritius as part of Training Team.
- ❖ Was selected for Chemical Warfare Course at Czech Republic in a Global Environment.
- ❖ Avid sports person participated in Marathons, Tennis, Basketball, Badminton and Cricket.

## **ACADEMIC QUALIFICATION**

- ❖ MBA Finance from Osmania University, Hyderabad (2015-2017)
- ❖ Post Graduate Diploma in Business Administration, Symbiosis Centre for Distance Learning, Pune (2005-2007)
- ❖ MSc Strategic Studies from University of Madras (2000)
- ❖ MSc Weapon Technology from Poona University (1996)

## **TRAINING AND CERTIFICATION**

Jun 2017	MDP, Strategic Management (Net Assessment), CDM
Jun 2016	Program on Project Management, IIM Kolkata
Feb 2015	Certified Project Management Associate, IPMA
Sep 2014	MDP, Project Management, CDM

## PERSONAL DATA

Date of Birth: 29 April 1968

Gender: Male

Marital Status: Married

Languages Known: English and Hindi



Ganesh Kandre,

Bhavans - B.Com (Honours) - 2018 Bhavans - Roll No. 1843

Worked for 5 years in India before Pursuing Business Studies in New Zealand.

Worked as a Financial Analyst for JP Morgan, UBS & Invesco

Been Managing three foreign education consultancies - Valmiki Kukatpally, Valmiki Warangal & Valmiki Karimnagar for the past 4 years. We have sent more than 2000 students to various countries majorly to USA, Canada, Australia and UK.

# Report

## **5<sup>th</sup> Day Programme on College to Corporate – Designing a Career Path**

The Career Guidance and Placement Cell (CGPC) of Bhavan's Vivekananda College, Sainikpuri has organized various guest lectures under the theme –College to Corporate – Designing a Career Path from 25-09-2021 to 01-10-2021. The main aim of these guest lectures is to create awareness about various career opportunities for the students, and also to develop preparedness for choices and changes to face present day challenges. As part of the 5<sup>th</sup> day programme i.e. on 30-09-2021 from 2:30 p.m. to 3:30 p.m. the guest lecture on “**21<sup>st</sup> Century Work Place Skills**” was delivered by the resource person **Mr. Gaurav Jain, Co-Founder, X Billion Skills Lab.**

He highlighted the importance of team building and ease of doing work with team. He advised the students to slowly start their career aspects with full concentration and become an experienced person, so that there will be a chance to upgrade themselves and understand the opportunities which they receive. He highlighted the e-learning platforms which includes modules such as Storytelling, Entrepreneurial Mindset, Collaboration, Smart Thinking Habits, Smart Remote Communication, Productivity Habits, Negotiation, understanding the purpose to balance Job and Money, Managing Workplace Emotions i.e. Happiness and Jealous, Creative Problem Solving. He also suggested students to build the required skills by visiting the e-learning platform modules.

**Mr. Samyak Chakrabarty, Founder & MD, X Billion Skills Lab**, shared his inputs with a recorded video. He highlighted the career opportunities of the present industries. Lot of career opportunities are available in the field of Artificial Intelligence and Robotics. He has given a step by step procedure to build their career with confidence by adopting various skills such as communication skills, programming skills, interpersonal skills, etc. and slowly to reach higher targets level by level.

This guest lecture really given a lot of insights to the students on the various Career Opportunities and Skills required to grab the job in the 21<sup>st</sup> Century.



**GAURAV JAIN**

CO-FOUNDER, X BILLION SKILLS LAB



**INDIAN  
RAILWAYS**

Lead Training and Skill Development  
at Western Railways for 3 years



Awarded for distinguished  
performance in civil services



**Futures  
First**

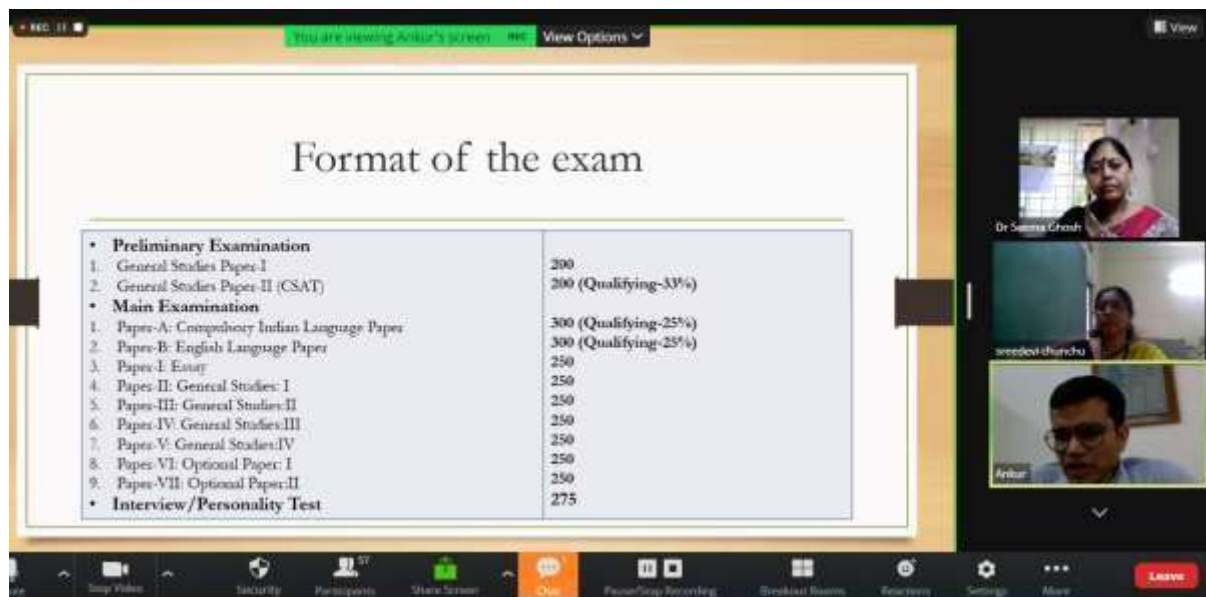
Former futures trader

## Report on Day 6 (Campus to Corporate)

The speaker for the session was Mr. Ankur Yadav alumni of the Bhavan's Vivekananda College working as senior Divisional Finance Manager(Indian Railways) addressed on the "Preparation for Civil Services – Some Tips"

He started with the explanation of format of the exam and various conundrums associated with the civil services preparation. The desired qualities one should have for taking up the civil services.

At the end of the session he answered the questions raised by the students.



The screenshot shows a Zoom meeting interface. The main window displays a presentation slide titled "Format of the exam". The slide content is as follows:

Format of the exam	
• Preliminary Examination	
1. General Studies Paper-I	200
2. General Studies Paper-II (CSAT)	200 (Qualifying-33%)
• Main Examination	
1. Paper-A: Compulsory Indian Language Paper	300 (Qualifying-25%)
2. Paper-B: English Language Paper	300 (Qualifying-25%)
3. Paper-I: Essay	250
4. Paper-II: General Studies-I	250
5. Paper-III: General Studies-II	250
6. Paper-IV: General Studies-III	250
7. Paper-V: General Studies-IV	250
8. Paper-VI: Optional Paper-I	250
9. Paper-VII: Optional Paper-II	250
• Interview/Personality Test	275

The sidebar on the right shows three participants: Dr. Smita Ghosh, sreelaxi churchu, and Ankur. The bottom of the screen shows the Zoom toolbar with icons for Stop Video, Mute, Participants, Share Screen, Chat, Screen Sharing, Breakout Rooms, Reactions, Settings, and a red Leave button.

Address by the Speaker



Mr. Ankur Yadav alumni of Bhavan's Vivekananda College completed his B.Com (Honours) in 2011 and Joined Indian Railway Accounts Service in 2013 after clearing UPSC-Civil Services Examination. He worked in East Coast Railway (ECoR) for 6 years in varied roles at Bhubaneswar, Sambalpur and Khurda Road, and was transferred Northeast Frontier Railway (NF Railway) in June 2021. Currently posted as Senior Divisional Finance Manager, Alipurduar Division, NF Railway, WB. Hobbies are reading and travelling and also Interested in trivia, history, politics, culture, and economics.

REC 11

You are viewing Ankur's screen

# Questions and queries

Dr. Seema Ghosh

sreedevi chunchu

Dr. Uma Jayender

Participants (38)

Find a participant

- sreedevi chunchu (Co-host, Me) **Mute** **More**
- Varsha Acharya (Host)
- Dr. Seema Ghosh (Co-host)
- Dr. Uma Jayender (Co-host) **Mute** **More**
- Ankur (Co-host)
- Dr. M V S Mahendra (Co-host)

Invite Mute All More

Chat

Varsha Acharya To Me (Direct Message)

yes mam

Varsha Acharya To Everyone

Interference, please! (with 100% confidence) with  
Who can see your messages? Recording On

To Everyone  
Type message here

Mute Stop Video Security Participants Share Screen Chat More **Leave**

Questions and queries session



Group picture of organizing team with students